



# TEMPO Change And Correction Form

This change notice form is for MLS use only and cannot be used as a modification or amendment to the listing agreement.

▲ INDICATES A REQUIRED FIELD

LISTING # \_\_\_\_\_ MLS AREA \_\_\_\_\_ DATE \_\_\_\_\_

LISTING ADDRESS \_\_\_\_\_

Listing Agent ID# \_\_\_\_\_ Listing Agent NAME/PHONE \_\_\_\_\_

Listing Office ID# \_\_\_\_\_ Listing Office NAME/PHONE \_\_\_\_\_

PRICE CHANGE: Current Price: \$ \_\_\_\_\_ Change to: \$ \_\_\_\_\_

CHANGE TERMS OFFERED: (UP TO 8) \_\_\_\_\_

COOPERATE WITH:

COMPENSATION:

TRANSACTION BROKER: \_\_\_% \_\_\_\$ \_\_\_\_\_

BUYER AGENT: \_\_\_% \_\_\_\$ \_\_\_\_\_

**STATUS CHANGES:** Note, if your listing is in the (X) Expired status, it cannot be changed to any other status, with the exception of (S) Sold status. In that case, submit change form with all Sold information to the RSC for processing.

\_\_\_ E Extend - Enter new Expiration Date: \_\_\_\_\_

\_\_\_ B Back on Market - Enter new Expiration Date: \_\_\_\_\_

\_\_\_ L Leased. **Date Leased:** \_\_\_\_\_ **Lease Rate: \$** \_\_\_\_\_

\_\_\_ A# Active with 1st Right of Refusal Contingency or a Short Sale listing that is Under Contract.

Date contract signed: \_\_\_\_\_

\_\_\_ UC Under Contract (taking back-up offers-continue to show). Date contract signed: \_\_\_\_\_

\_\_\_ P Pending (under contract-no more showings) - Date contract signed: \_\_\_\_\_

\_\_\_ TW Temporarily Withdrawn (May still be available for sale). Date: \_\_\_\_\_

\_\_\_ C Cancelled (Listing agreement cancelled/terminated by mutual agreement). Date: \_\_\_\_\_

\_\_\_ S **Sold and Closed**

**Closed Date:** ▲ \_\_\_\_\_ **Sales Price:** ▲ \$ \_\_\_\_\_

**Pending Date:** ▲ \_\_\_\_\_ (Date Contract signed)

**Selling Agent Name:** ▲ \_\_\_\_\_

Use 999999 for a Non Member Selling Agent ID

**Selling Office Name:** \_\_\_\_\_

**Sold Terms** ▲ (Type of Financing): (Check One)

\_\_\_ Bond \_\_\_ Cash \_\_\_ Conventional \_\_\_ CTL/Qualify \_\_\_ Farm Credit Services \_\_\_ FHA  
\_\_\_ FMHA \_\_\_ Lease/Option \_\_\_ Other \_\_\_ Owner Carry \_\_\_ Trade/Exchange \_\_\_ VA

**Sold Concessions:** ▲ \$ \_\_\_\_\_ (for example: closing costs, prepaid expenses, discount points or other concessions made on the buyer's behalf, excluding VA and FHA concessions and non-includable items)

Personal Property Included: \_\_\_\_\_

Quality of Below Grade Interior Finish: \_\_\_\_\_

Sold Remarks: (indicate if there was a Seller-assisted down payment or special government loan program) (100 character maximum)

**Note: DOM continues to accrue for A, A#, UC, and TW status listings until they go off-market. If a property goes BOM, then DOM is calculated from the original List Date.**

**LISTING REMARKS:** Identify line and re-write. (512 characters maximum, including any HTML tags)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PHOTO #** \_\_\_\_\_ **REMARKS:** (250 character maximum)

\_\_\_\_\_  
\_\_\_\_\_

**Submitted By:** \_\_\_\_\_  
Printed Name

**Signature** \_\_\_\_\_  
(Listing Broker Signature Required for changes to Price, Terms, Commission, Status and Expiration Date)

**Fax: 719 476-8185 unless responding to a PPMLS Violation, then fax to RSC Violations Coordinator at 719 476-8168**