

# 2 – Income



Required fields in **BLUE** with ▲

## Salesman Information

**Salesman ID** ▲ \_\_\_\_\_ **Co-Listing ID** \_\_\_\_\_

## Price

**List Price** ▲ \$ \_\_\_\_\_ **List Date** ▲ \_\_\_\_\_ **Expiration Date** ▲ \_\_\_\_\_

## Property Location

**County** ▲ \_\_\_\_\_ **Schedule Number** ▲ \_\_\_\_\_ **Sub Area** ▲ \_\_\_\_\_  
\_\_\_ El Paso    \_\_\_ Teller    \_\_\_ Douglas  
\_\_\_ Chaffee    \_\_\_ Custer    \_\_\_ Elbert  
\_\_\_ Fremont    \_\_\_ Lincoln    \_\_\_ Park  
\_\_\_ Pueblo    \_\_\_ Other

**Street Number** \_\_\_\_\_ **Street Direction** \_\_\_ E \_\_\_ N \_\_\_ S \_\_\_ W **Street Name** ▲ \_\_\_\_\_

**Street Type (Select 1)** \_\_\_\_\_ **Unit Number** \_\_\_\_\_ **City** ▲ \_\_\_\_\_

- \_\_\_ Alley    \_\_\_ Avenue    \_\_\_ Blvd.
- \_\_\_ Circle    \_\_\_ Court    \_\_\_ Cove
- \_\_\_ Drive    \_\_\_ Grove    \_\_\_ Heights
- \_\_\_ Highway    \_\_\_ Lane    \_\_\_ Loop
- \_\_\_ Parkway    \_\_\_ Path    \_\_\_ Place
- \_\_\_ Plaza    \_\_\_ Point    \_\_\_ Road
- \_\_\_ Square    \_\_\_ Street    \_\_\_ Terrace
- \_\_\_ Trail    \_\_\_ View    \_\_\_ Way

**State** ▲ \_\_\_ Colorado **Zip Code** ▲ \_\_\_\_\_ **Zip 4** \_\_\_\_\_

**Zoning** ▲ \_\_\_\_\_ **Zoning Entity** ▲ \_\_\_\_\_

___ Calhan	___ Colorado Springs
___ Cripple Creek	___ Divide
___ Douglas County	___ El Paso County
___ Elbert County	___ Fountain
___ Hugo	___ Limon
___ Lincoln County	___ Manitou Springs
___ Monument	___ Not Available
___ Palmer Lake	___ Park County
___ Simla	___ Teller County
___ Victor	___ Woodland Park

## Electronic and Media

**Photographer Photo** ▲ (Select 1)  
\_\_\_ REALTOR Submitted    \_\_\_ Yes, Charge \$15.00

**Display Listing on VOW** ▲ \_\_\_ Yes \_\_\_ No  
**Electronic Advertising (IDX)** ▲ \_\_\_ All \_\_\_ None  
**Display Address on Internet** \_\_\_ Yes \_\_\_ No  
**Display w/ Public Comments/Blog** ▲ \_\_\_ Yes \_\_\_ No  
**Display w/ Public Auto Valuation** ▲ \_\_\_ Yes \_\_\_ No

## Instructions for Coop

**Key** ▲ (Select 1)  
\_\_\_ Key at Listing Office    \_\_\_ Key on Site    \_\_\_ None  
\_\_\_ Other Box    \_\_\_ RSC Infrared Lock Box  
\_\_\_ See Show/Agent Remarks

**Showing Instructions** ▲  
\_\_\_ 24 Hour Notice    \_\_\_ Appointment Only    \_\_\_ Lister Present  
\_\_\_ Other    \_\_\_ Restricted Hours  
\_\_\_ See Show/Agent Remarks

**Show/Agent Remarks** (512 characters) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Incentives (75 characters)

Appointment Contact ▲

Commission

Coop Trans Broker ▲ \_\_\_\$ \_\_\_% \_\_\_None

Coop Buyer Agent ▲ \_\_\_\$ \_\_\_% \_\_\_None

Type of Listing Agreement ▲ (Select 1)

- \_\_\_ Exclusive Right to Sell-Lease Exchange
\_\_\_ Exclusive Right to Sell-Lease-Exchange-Named Prospect Exempt
\_\_\_ Exclusive Agency

Variable Rate Commission ▲ \_\_\_ Yes \_\_\_ No

TB Comp Amount \_\_\_\_\_

BA Comp Amount \_\_\_\_\_

Service Level ▲ (Select 1)

- \_\_\_ Limited Services \_\_\_ Full Service \_\_\_ Entry Only

Offers

Terms Offered ▲

- \_\_\_ Bond \_\_\_ Cash \_\_\_ Conventional
\_\_\_ CTL/Qualify \_\_\_ FHA \_\_\_ FHA403k
\_\_\_ Lease/Option \_\_\_ Other \_\_\_ Owner Carry
\_\_\_ Trade/Exchange \_\_\_ VA \_\_\_ VA Vendee
\_\_\_ See Show/Agent Remarks

Possession Terms ▲ (Select 1)

- \_\_\_ Buyer Rent \_\_\_ DOD \_\_\_ DOD + Days
\_\_\_ Negotiable/TBD \_\_\_ Seller Rent \_\_\_ Sub. Tenant
\_\_\_ See Show/Agent Remarks

Possession Date \_\_\_\_\_

Closing/Title Company

If selection is not in the computer, contact the RSC office at 635-5040

Earnest Money Holder

Earnest Money \$ \_\_\_\_\_

EM Promissory Note Acceptable \_\_\_NA \_\_\_Yes \_\_\_No

Exclusions (250 characters)

Extras (250 characters)

Financials

Assumable ▲ \_\_\_Yes \_\_\_No

Assumption Information (Select 1)

- \_\_\_ Escalate \_\_\_ Fee \_\_\_ None
\_\_\_ Other \_\_\_ Private \_\_\_ Substitution Required
\_\_\_ See Show/Agent Remarks

Payment \$ \_\_\_\_\_

Interest \_\_\_\_\_%

Title Evidence (Select 1)

- \_\_\_ Abstract \_\_\_ None \_\_\_ Other
\_\_\_ Title Insurance

Tax Year ▲ \_\_\_\_\_

Existing Loan: \_\_\_NA \_\_\_Yes \_\_\_No

Loan Balance \$ \_\_\_\_\_

Payment Includes \_\_\_\_\_

2nd Mortgage \_\_\_NA \_\_\_Yes \_\_\_No

Tax ▲ \$ \_\_\_\_\_

Optional Notices

- \_\_\_ Addenda Required \_\_\_ Affordable Housing Subsidy Avail
\_\_\_ Bank-Owned \_\_\_ Corporate
\_\_\_ Established Rental History \_\_\_ Estate
\_\_\_ Foreclosure \_\_\_ Government Owned
\_\_\_ Home Warranty Avail \_\_\_ HUD Repo
\_\_\_ Not Applicable \_\_\_ Pre-Foreclosure
\_\_\_ Real Estate Owned \_\_\_ Repo (Not HUD or VA)
\_\_\_ See Media Link \_\_\_ See Show Agent Remarks
\_\_\_ Short Sale \_\_\_ Sold "As Is"
\_\_\_ VA Repo

PPMLS Required Disclosures ▲

- \_\_\_ Agent/Owner \_\_\_ Auction-Absolute
\_\_\_ Auction-Reserve \_\_\_ Colorado Time Share
\_\_\_ Leasehold Title Interest in Land \_\_\_ See Show Agent Remarks
\_\_\_ Not Applicable

## Lot Information

Acres \_\_\_\_\_

Lot Sq. Ft. \_\_\_\_\_

Legal Description ▲ (250 characters)

---

---

---

Directions/Cross Streets ▲ (250 characters)

---

---

---

## Utilities

### Existing Utilities ▲

Cable       Electricity  
 Gas Available       Generator  
 Other       Propane  
 See Property Description Remarks

Electricity Available  
 Natural Gas  
 Telephone

### Sanitation ▲ (Select 1)

Cesspool       Other       Septic  
 Sewer       See Property Description Remarks

### Existing Water ▲

Association/District       Cistern       Ditch Rights  
 Municipal       None       Other Type Well  
 Spring       Water Rights       Well  
 See Property Description Remarks

### Well Type

Commercial       Domestic       Household  
 Household with Rider       Industrial       Irrigation  
 Livestock       Other  
 See Property Description Remarks

Existing Well Permit ▲  Yes     No

Well Permit # \_\_\_\_\_

Total Wells \_\_\_\_\_

## Schools

School District ▲ \_\_\_\_\_

## Property Description

### Type of Property ▲ (Select 1)

5-plex       Apartments (6+ Units)  
 Duplex       Fourplex  
 House and Cottage       Single Family Home  
 Subdivided Multi Family       Triplex

Complex Name \_\_\_\_\_

### Tenant Pays▲

Association Dues       Electricity       Gas  
 Janitorial       Lawn Care       None  
 Other       Sewer       Snow Removal  
 Trash       Water  
 See Show/Agent Remarks

### Owner Pays

Association Dues       Electric       Gas  
 Janitorial       Lawn Care       None  
 Other       Sewer       Snow Removal  
 Trash       Water  
 See Show/Agent Remarks

## Exterior Amenities

Year Built ▲ \_\_\_\_\_

### Fence

All       Community       Front  
 None       Rear  
 See Property Description Remarks

### Structure ▲

Adobe       Concrete       Concrete Block  
 Double Wide       Foam       Framed on Lot  
 HUD Standard Manufactured       Log  
 Metal Frame       Other       Single Wide  
 Stone       Straw       Tire  
 Triple Wide or More       UBC/IBC Standard Modular  
 Wood Frame       See Property Description Remarks

### Roofing (Select 1)

Composite Shingle       Metal       Other  
 Rolled       Simulated Shake       Tar/Gravel  
 Tile       Wood

**Basement/Foundation ▲**

Crawl Space     Full Basement     Garden Level  
 Not Applicable     Other     Partial Basement  
 Post and Pier     Slab     Tied-down Mobile  
 Walk-out

**Siding**

Alum/Vinyl/Steel     Brick     Cedar  
 Log     Masonite Type     Other  
 Shingle     Stone     Stucco  
 Wood     See Property Description Remarks

**Window Type**

Aluminum     Storm Window     Vinyl     Wood

**Alley**

Gravel     None     Other  
 Paved

**Interior Amenities****Laundry Facilities ▲**

Coin     Common     Electric Hook-up  
 Gas Hook-up     None

**Heat/Air**

Attic Fan     Baseboard     Boiler  
 Ceiling Fan     Central Air     Coal  
 Electric     Evaporative     Forced Air  
 Gravity     Heat Pump     Hot Water  
 Natural Gas     None     Oil  
 Other     Propane     Radiant Heat  
 Solar Active     Solar Passive     Wall  
 Wood     See Property Description Remarks

**Appliances**

220v in Kitchen     Countertop System  
 Dishwasher     Disposal  
 Double Oven     Downdraft Range  
 Dryer     Gas Grill  
 Gas in Kitchen     Hot Tap Dispenser  
 Kitchen Vent Fan     Microwave Oven  
 Other     Oven  
 Range/Oven (Gas/Elec)     Range Top (Gas/Elec)  
 Refrigerator     Self Cleaning Oven  
 Trash Compactor     Washer

**Fireplaces**

Basement     Coal     Electric  
 Four     Free-standing     Gas  
 Heatilator     Insert     Lower  
 Main     Masonry     None  
 One     Pellet     Stove  
 Three     Two     Upper  
 Wood     See Property Description Remarks

**Other Information****Handicap Access**

Bathroom Access     Elevator     Hand Rails  
 Kitchen Access     Other     Ramp Access  
 Wheelchair Access     Wide Doors  
 See Property Description Remarks

**Inclusions**

Cable     Lawn Auto Sprinkler Sys  
 Lawn Manual Sprinkler Sys     Pool  
 RV Parking     Security System  
 Tennis Court     See Property Description Remarks

**Units**

	Unit 1	Unit 2	Unit 3	Unit 4	Unit 5
# of Bedrooms	_____	_____	_____	_____	_____
# of Baths	_____	_____	_____	_____	_____
# of Garages	_____	_____	_____	_____	_____
Square Footage	_____	_____	_____	_____	_____
Furnished	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N
Occupied	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> NA <input type="checkbox"/> Y <input type="checkbox"/> N
Monthly Rent	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

**Other Unit(s)**

**Other Rentable Space/Building** (75 char) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Unit Totals**

**# of Units** ▲ \_\_\_\_\_  
**Unit Total # of Bedrooms** \_\_\_\_\_  
**Unit Total # of Garages** \_\_\_\_\_  
**Square Feet Source (Select 1)**  
 Appraisal     Assessor Records  
 Building Marketing Material     Building Plans  
 Owner Measured     Plat Map  
 Realtor Measured     Vendor Public Records  
**Unit Total Square Footage** \_\_\_\_\_  
**Unit Total # of Baths** \_\_\_\_\_  
**Unit Total Monthly Rent** \$ \_\_\_\_\_  
**Unit Total Occupied**  NA  Y  N

Parking Spaces \_\_\_\_\_

**Remarks**

**PROPERTY DESCRIPTION REMARKS.** 512 character limit. **Upper and lower case letters accepted.** HTML - ONLY Bold, Italics and Color. (NOTE All HTML characters count as part of the 512 character limit.) **Use only to describe the physical attributes of the property.**  
**Do NOT include ANY contact, showing, financial or date information.**

---

---

---

---

---

---

---

---

---

---

**FLOOR BOOK REMARKS** 512 character limit. (Only available to the listing office.)

---

---

---

---

---

---

---

---

**Photographs shall not contain ANY contact, showing, financial, date or address information**

**Photo 1 Remarks (250 characters)**

---

---

---

---

**Photo 2 Remarks (250 characters)**

---

---

---

---

**Photo 3 Remarks (250 characters)**

---

---

---

---

You can add up to **16** photos to your listings